

# 1. Introduction

This is a consolidation of SRM\_PCOM7E September 2022 Group 1 - The A Team's notes.

## 1.1 Team Admin

1. **Sun 13 Nov - Sun 27 Nov 2022**
  - a. **Project Lead/Arbitrator: Lee**
  - b. **Facilitator/Coordinator: Celine**
  - c. **Editor: Mbali, James**
  - d. **Proofreader: Marios**

## 1.2 Action Items

## 1.3 Questions

- Should this be mostly bullet points again?
- Should we include the math equation in our explanation or save it for the appendix?

# 2. Reading Notes

Lee: TOPSIS

- Look up Dai, L., & Wang, J. (2011). Evaluation of the profitability of power listed companies based on entropy improved TOPSIS method. *Procedia Engineering*, 15, 4728–4732. – TOPSIS without subjective weighting

# 3. Project Notes

See latest minutes with Doug [here](#), feel free to add your notes in.

Choose your colour and add your draft notes/work for the Executive Summary in this doc:

Celine - drafting Risk Register, Business Impact Analysis as part of the Business Continuity (BC) Plan

**Business impact analysis**

Critical business activity	Description	Priority	Impact of loss	RTO
Delivery services	Delivery of pampered pets products for individual customer orders.	High	<ul style="list-style-type: none"> <li>• reduced \$7,500 revenue per week</li> <li>• build up of stock and inventory related to slow down in orders for delivery services</li> <li>• customers will source alternate suppliers</li> <li>• unable to meet business overheads e.g. rent, staff wages</li> <li>• potential job losses (after 3 weeks).</li> </ul>	3 weeks

Lee

James Hello :)

Marios Hello